

Note of 18th June 2012 Meeting
12.00 noon Civic Hall Committee Room 3

Appendix 1

Present

Cllr Anderson (Chair) – Adel & Wharfedale Member
Cllr Cleasby – Horsforth Ward Member
Cllr Wadsworth – Guiseley & Rawdon Ward Member
Cllr Lay – Otley & Yeadon Ward Member
Jason Singh – Locality Manager Environment & Neighbourhoods
Wyn Davies – WNW Homes
Guy Smithson – Parks & Countryside
Gerry Burnham – WNW Area Support Team

Key Issues discussed:

1. Delegation of Environmental Services Update
JS to undertake a review of regulatory services.
Budget pressures - no plans to cut or reduce frontline services.
2. Parks & Countryside Update
Weed spraying is not very effective.
Substantial work is taking place on a collapsed culvert in Wharfemeadows Park Otley.
3. West North West Homes Update
The Locality Working Pilot is being rolled out to four new areas, one will be outer north west.
Neighbourhood Housing Officers are responsible for the monitoring of the grass cutting contract ALMO land.
4. Derelict and Nuisance Sites
A report was presented on progress with a project which aims to improve derelict and nuisance properties across the city.

Actions:

1. Letter to be sent to Helen Freeman, Chief Officer Environmental Action on behalf of the ONW Environmental Sub Group, advising that more flexibility is required within the Out of Hours Service. **JS/GB**
2. Continental Landscapes to be invited to a meeting with Sub Group Members. **GB**
3. Members requested that Ward plans for all 4 areas are developed as soon as possible. **JS**
4. Meeting to be arranged with Cllr Latty to discuss Springfield Park. **GS**
5. Performance monitoring information on the Continental Grassing Cutting Contract to be provided by WNW Homes. **WD**
6. Members to provide GB with details of any derelict sites they know of within their ward. **All**

Note from the meeting between the Environmental Sub Group and Highways 4th July 2012, 3.00pm Henshaw Depot

Present

Cllr Anderson (Chair) – Adel & Wharfedale Member
Cllr Wadsworth – Guiseley & Rawdon Ward Member
Cllr Campbell – Otley & Yeadon Ward Member
Jason Singh – Locality Manager Environment & Neighbourhoods
Richard Holdsworth – Highways Operations Manager
Gerry Burnham – WNW Area Support Team

Key Issues discussed:

1. A special meeting of the sub group was held to discuss ways in which the Environmental Service and Highways can improve partnership working. The following items were covered:
 - § Gullies
 - § Skips
 - § Capital programme
 - § Grass verges - whether Leeds City Council should have a policy to restrict parking on grassed verges and who would enforce this.

Actions:

1. Councillor Wadsworth to send letter to Martin Farrington on behalf of the Area Committee highlighting issues discussed and requesting a meeting with senior officers from Highways to discuss grass verge enforcement.
GB to draft.
2. Highways Operations Manager to be invited to the 5th November Environmental Sub Group to follow up on issues raised.
GB

Note from the meeting between the Environmental Sub Group and Continental-Landscapes 4th July 2012, 4.00pm, Henshaw Depot

Present

Cllr Anderson (Chair) – Adel & Wharfedale Member
Cllr Wadsworth – Guiseley & Rawdon Ward Member
Cllr Campbell – Otley & Yeadon Ward Member
Jason Singh – Locality Manager Environment & Neighbourhoods
Wayne Shirt – Grounds Maintenance Contract Manager Leeds City Council
Mark Mc Laughlin – Continental Landscapes
Gerry Burnham – WNW Area Support Team

Key issues discussed:

1. A special meeting of the sub group was convened to discuss the new grounds maintenance contract. It was acknowledged that there had been severe weather problems however the meeting wanted to know what contingency plans were in place to resolve some of the issues particularly relating to Outer North West. Continental confirmed that additional resources had been input to cut 6 and they are hoping to be back on track for cut 7.
2. Other matters discussed were:
 - § Litter picking
 - § Equipment
 - § Frequency of cuts for sheltered housing is being reviewed
 - § monitoring

Actions:

1. Key Performance indicators to be sent to Councillor Anderson and Councillor Wadsworth.
WS
2. Link to Continental Landscapes website to be sent to Members of the Outer North West Area Committee. **GB to arrange with Group Office**

Note from the meeting between the Environmental Sub Group and Highways and Transportation**15th August 2012, 10.00am Civic Hall****Present**

Cllr Anderson (Chair) – Adel & Wharfedale Member
Cllr Campbell – Otley & Yeadon Ward Member
Cllr Cleasby - Horsforth
Andrew Molyneux – Highways and Transportation
Howard Claxton – Highways and Transportation
Gerry Burnham - WNW Area Support Team

Key issues discussed:

1. In response to a letter sent to Martin Farrington after the meeting with Highways on the 4th July, Andrew Molyneux and Howard Claxton attended a special meeting of the Environment Sub Group to discuss problems associated with cars parking on grassed verges.

Actions:

1. It was agreed that Senior Highway Officers would prepare a report on a potential way forward to try and resolve some of the problems associated with parking on grassed verges and report back to the Environmental Sub Group.